

**WNYRIC Standards Committee Face to Face Meeting Minutes**  
**February 15, 2017 1:00-3:00 PM**  
**Via Distance Learning**

**In Attendance:**

Jan Mathis (WNYRIC/Chair)	Ron LaVere (Cheektowaga)
Mike Taylor (WNYRIC)	David Brace (WNYRIC)
Dave Kajdasz (WNYRIC/Co-Chair)	Michael Murphy (Forestville)
Kyle Lyon (WNYRIC)	Dave Joseph (CA BOCES)
Rob Morgan (Pioneer)	Jim Fregelette (Erie 1 BOCES)
Bob Spino (Erie 2 BOCES)	Shelayne Wise (Hammondsport)
Chuck Marzec (Jamestown)	Michelle Okal-Frink (WNYRIC)
Sheldon Soman (ON BOCES)	Ryan Finney (Bath CSD)
Darlene Sprague (Niagara Falls)	Valerie Winegarden (WNYRIC)

Jan Mathis called meeting to order at 1:00 p.m.

**Administrative Items:**

**1. Approval of the November 16, 2016 meeting minutes:**

- Jan asked if there were any questions or concerns from the meeting minutes from November 16, 2016. There were none.
- Ron LaVere made the motion to accept meeting minutes and Rob Morgan seconded it. The motion passed unanimously (12 yes/0 no).

**2. Tentative future meeting dates for 16-17**

- May 3, 2017
- Meeting time extended as needed.

Chuck Marzec made a motion to extend meeting end time until 3:30 pm as needed; Bob Spino seconded the motion. The motion passed unanimously (12 yes/0 no).

**3. Category Review Dates for 2016-2017:**

1. Computers – August
2. Operating System- November
3. Internet Browsers – February
4. NIC Cards – February
5. Plotters – February
6. Printers – August
7. Scanners – May
8. Software – August
9. Server – November
10. Server Backup – November
11. UPS– May
12. Virtualization- May
13. Communications Equipment- August
14. VoIP- November
15. Video Conferencing- November
16. Network Optimization – February
17. Endpoint Management- May

**Discussion/Information Items-**

**4. Discussion with Jim Fregelette regarding Xerox printers**

- Xerox was from the Standards list about 3 years ago. There were billing and support issues.
- The Attorney Generals' office got involved to help resolve billing issues. Mike T said it has always been difficult to decipher true cost of ownership with Xerox.

- Some districts Business Officials are requesting Xerox products. Orchard Park is looking for a production machine. Toshiba does not have production model on our bid list.
- Should there be a process to petition a vendor to be added back on the Standards list after a period of time.
- Mike T still having issues with older Xerox machines being repaired that are still out in districts.
- Bob S is working with Toshiba to replace old printers in print shop.
- Ron LaVere using Konica for centralized printing. Has issues with Toshiba's.
- Could request Xerox to respond to new bid in the next couple of months and review their results.
- There are not enough options on current bid list. Will take a closer look to get more choices.
- Do we add Xerox back on Standards list to allow them to bid on new contract?

Bob Spino made a motion add Xerox to category 6. Printers, under sub-category B. High Speed Networked Digital; Ron LaVere seconded the motion. The motion passed unanimously (12 yes/0 no).

#### 5. **Troy printers for support of Wincap and Finance Manager Services**

- Jan received an email from Rosanne Huffcut requesting for Troy printers added to Standards list so that they can provide these printers as part of the WinCap and FM services.
- Troy is an HP printer with modifications. The Troy printers have security features like locking drawers and used with MICR toner cartridges.
- These are not be eligible with Vitec coupons for maintenance. Service team would need to take ownership of maintenance service.
- NF has purchased these printers. Prints MICR ink on checks and has lockable drawers. It print checks off blank stock paper.

Rob Morgan made a motion to add statement under Comment section of Category 6. *Printers*, sub-category C. *Standard* that states "*Others as required or recommended by specific supported services/applications*". The motion was seconded by Darlene Sprague and the motion passed unanimously (12 yes/0 no).

#### 6. **Gartner Storage report FYI/posted in wiki**

- More discussion at the next meeting

#### 7. **Updates from Kyle Lyon on Network Gear**

- Request from Dell and Juniper testing. Not much has happened with that. Some Dell gear is in place in part of the buildings. Avaya bankruptcy filing situation is holding things up. Will be 3-9 months until they know what will happen.
- Jan and Kyle are having some discussion with Gartner as well.
- Received another request for Aruba Networking equipment. May have three additional requests by next meeting. Would like to have set of guidelines prior adding.
- Kyle created a list of some recommended switch review guidelines to discuss and review. They include, what is the possible deployment scenario's (small, medium, large), what are the physical requirements, software requirements, support required, and other company products. The document is in the wiki for review.
- Need to analyze requirements and then look at pricing. Kyle will share his summary (posted in the wiki) and then bring back to meeting in May for further discussion.

#### 8. **Dell EMC storage portfolio**

- Dell extended brand to end of 2017

#### 9. **Review updated add/change form** (posted in wiki)

- Val reviewed the updated add form that includes the question: *What contract can you buy from? (Ask vendor)* as discussed at the November meeting.
- Added wording to require 5 days prior to meeting for an add/change form request to be on the next meeting's agenda. This was a motion from the November meeting.
- The updated document is posted on the Standards Committee wiki and on the Erie 1 BOCES web site (Standards section).

## Action Items-

10. **New add form request** from Mark Koedel (Williamsville CSD) for Aruba Networking Equipment-Switches. May be receiving additional request for this. There will be more discussion at the May meeting per above notes.

## 11. **Category review:**

### 2. **Operating System:**

#### o **A. Network**

- Remove wording in comments section that reads Version 7.X or new under Red Hat/Ubuntu and add wording *Actively supported*.
- Remove Mac OS X Server
- Remove the wording or newer under comment section for VMWare and replace with *Actively supported*.

#### o **B. Workstations**

- Remove wording in comments section that reads Version 7.X or new under Red Hat/Ubuntu and add wording *Actively supported*.

#### o **C. Tablets**

- Add the wording *Actively Supported* to both items Android 3.1 and iOS4.1 and remove the wording *or above*.

### 3. **Internet Browsers**

- Add Edge
- Add the wording *Actively supported* to comment section of all items under Internet Browsers.

### 4. **NIC Cards**

- Remove entire category

### 5. **Plotters**

- Remove entire category
- Under Printers category, add sub-category *D. Large Format Printer* and list HP as the item.

### 9B. **Server SAN**– no changes

### 10. **Server Backup** – no changes

- Jan will reach out to Scott P regarding server backup for Cloud solutions

### 15. **Video Conferencing**- no changes

- CA region is currently testing Zoom

### 16. **Network Optimization**

- Remove Veloxum

Bob Spino made a motion to make all above referenced changes to the Standards list. The motion was seconded by Rob Morgan and the motion passed unanimously (12 yes/0 no).

## 12. **Roundtable Discussion:**

- Chuck asked if WNYRIC looking into any other phone vendors? Will need to reach out to Dale Anderson for input.
- Michelle Okal-Frink advised that one school district is wrapping Smart Schools into their Capital Project. It can bog down the process. She will keep the Standards Committee informed on how that works.

Ron Lavers made a motion to adjourn and Rob Morgan seconded the motion.

Respectfully submitted: Valerie Winegarden

## **The WNYRIC Standards Committee Motions February 15, 2017**

Below are three (3) recommendations from the WNYRIC Standards Committee meeting held on February 15, 2017 for WNYRIC Advisory Council action:

Motion 1: Bob Spino made a motion add Xerox to category 6. Printers, under sub-category B. High Speed Networked Digital.

Seconded by: Ron LaVere

Vote results: 12 yes/0 no (unanimous)

Motion 2: Rob Morgan made a motion to add statement under Comment section of Category 6. *Printers*, sub-category C. *Standard* that states "*Others as required or recommended by specific supported services/applications*".

Seconded by: Darlene Sprague

Vote results: 12 yes/0 no (unanimous)

Motion 3: Bob Spino made a motion to make all below referenced changes to the Standards list:

### **2. Operating System:**

- A. Network
  - Remove wording in comments section that reads Version 7.X or new under Red Hat/Ubuntu and add wording *Actively supported*.
  - Remove Mac OS X Server
  - Remove the wording or newer under comment section for VMWare and replace with *Actively supported*.
- B. Workstations
  - Remove wording in comments section that reads Version 7.X or new under Red Hat/Ubuntu and add wording *Actively supported*.
- C. Tablets
  - Add the wording *Actively Supported* to both items Android 3.1 and iOS4.1 and remove the wording *or above*.

### **3. Internet Browsers**

- Add Edge
- Add the wording *Actively supported* to comment section of all items under Internet Browsers.

### **4. NIC Cards**

- Remove entire category

### **5. Plotters**

- Remove entire category
- Under Printers category, add sub-category D. *Large Format Printer* and list HP as the item.

### **16. Network Optimization**

- Remove Veloxum

Seconded by: Rob Morgan

Vote results: 12 yes/0 no (unanimous)

Advisory Council approval requested at this time.